

Material List for Exchange Student

I. General Information		
Name of University	Xi'an Fanyi University	
Exchange program coordinator	<Outgoing Students> <Incoming Students > Ma Shufen Email :782931944@qq.com Tel: 86-19591581080/029-85891878 Email copied to pandadjbe@126.com Crystal 782931944@qq.com Sofia	
University Website	http://en.xafy.edu.cn/	
II. Application		
Application procedure	All application documents must be submitted before the deadline. Ifthere is any delay, please tellus in advance. Documents can be sent by email with PDF files as we do not need original copies.	
Required documents for application	1. Application form (with a photo attached) (pdf) (Should be signed with complete information) 2. Certification ofEnrollment (pdf) 3. Certification ofTranscript (pdf) 4. A photocopy ofpassport (pdf) (with signature on the first page) 5. Certificate ofInsurance(pdf) *for those who get insurance in his/her own country 6. Foreigner Physical Examination Form (health check certificate offered by hospital)	
Deadline for application	Fall/1 st Semester	Spring/2 nd Semester
	May 20 th	Oct 30 th
Nomination List	Jun 10 th	Nov 10 th
Length of study for exchange	One semester only	

Number of exchange students allowed (Semester)	
Suggested level of language proficiency for exchange program	None